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Enhancement of HE research potential
contributing to further growth of the WB region



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Abstract	<p>This document presents materials and information about current situation at the University of Belgrade regarding University centers and HR offices reinforced.</p> <p>Following information were analysed:</p> <ol style="list-style-type: none"> 1. Information about concrete bylaws on institutions regulating status of researchers and research in general. 2. Main elements of research strategy like strategic aims and action plans 3. Information about bylaws regulating work of research centers.
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WP2 Excellent University for the researchers

Activity 2.1: Reinforcing university centres and offices by creating and adopting relevant bylaws

University of Belgrade/report

Information Center

The Belgrade University Information Center was founded in 2005 with the aim of providing an integrative information service at the University level. The activity of the IC is aimed at stimulating and upgrading the level of communication among the members of Belgrade University through dissemination of relevant information within the University community but also at developing new forms of communication between the University and its broader environment. Through these activities the IC becomes an important integrative factor in the functioning of the University and contributes to the strengthening of the role of the University in the society.

The main task of the IC is to incite, support and overview the development of the *intranet* and *internet* functions. The intranet function pertains to the information interchange within Belgrade University, with an emphasis on the information interchange between the University Rectorate and University members, but also between faculties, institutes and centers that belong to Belgrade University. The internet function pertains to the information exchange between the University and its environment, more specifically to making information related to the University readily available to institutions and individuals beyond the University, primarily through the University web site. At the core of both functions is an integration of information resources of importance for the University as a whole and for its particular members.

Besides taking care of the development of the University intranet and website, the task of the IC is to provide other services at the University level, such as electronic publishing, digital libraries, distance learning and implementation of international standards. These services strongly rely on Human Language Technologies and language resources, in particular on the development of (multilingual) terminology databases and thesauri, which are necessary in the processes of translation, text retrieval, textbook analysis etc.

It's integrative function in the field of communication and information exchange on Belgrade University the IC realizes in close cooperation with other relevant institutions operating at the University level, such as the University Computer Center and the University Library.

<http://bg.ac.rs/en/members/centers/information.php>

Computer Center

The Computer Centre of the University of Belgrade (CCUB) was founded back in 1991 to offer computer services to academic milieu. Constant development of user services and mutual linking of academic institutions gradually grew into (CCUB) the central communication point of the Academic network, one of the largest computer networks in the country. Educational and research staff and the University students are entitled to free work-space at computer servers of CCUB and the Internet access.

The users can use all the computer and communication resources of CCUB via Academic network of Serbia and Montenegro, the Internet, public telecommunications-network modems or directly from PC-s in terminal classroom of CCUB. The appreciable number of 10.000 active users shows how important this kind of service is.

<http://bg.ac.rs/en/members/centers/computer.php>

<http://www.rcub.bg.ac.rs/>

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Centre for Lifelong Learning

Centre for Lifelong Learning is an organizational unit at the University of Belgrade, created to further improve and promote the system of lifelong learning, as well as provide support to individuals interested in further education and expert training. The Centre for Lifelong Learning of the University of Belgrade was established on November 15, 2011, by a decision of the University Council.

The key activities of the Centre are:

- development of the system of lifelong learning at the University of Belgrade
- coordination of the work of centers for lifelong learning at the faculties that belong to the University of Belgrade
- providing information about programs and courses in the field of lifelong learning
- counseling for individuals interested in lifelong learning programs
- promotion of the idea of lifelong learning and the promotion of lifelong learning courses in the public
- research in the field of lifelong learning services (the needs of potential clients, etc.)
- participation in the international system of lifelong learning and cooperation with international projects in this field
- establishment of academic, scientific and expert cooperation with other institutions in the country and abroad engaged in lifelong learning.

The Council of the Centre for Lifelong Learning is in charge of monitoring the work of the Centre. The Rector of the University of Belgrade appoints one of the Vice Rectors as the President of the Council.

The Council consists of the appointed Vice Rector, and one representative of each Academic Council at the University of Belgrade.

The President of the Council manages the work of the Council and is in charge of the implementation of its decisions.

<http://bg.ac.rs/en/members/centers/lifelong-learning.php>

Centre for Quality Assurance

Centre for Quality Assurance is an organizational unit at the University of Belgrade, created to ensure the system of quality assurance at the University and the faculties that belong to the University. Together with the Quality Assurance Committee, the Centre creates a unique institutional framework for quality assurance in higher education within the University.

The key activities of the Centre are:

- Development of procedures for establishing a unique system of quality assurance and improvement within the University and the faculties that belong to the University
- Creation of legal and other documents and regulations in the field of quality assurance, monitoring domestic and international regulations in order to harmonize the documents and regulations at the University with internationally accepted regulations in the field of higher education
- Advisory support for the bodies of the University and faculties in organizing and implementing self-evaluation and in preparations for accreditation
- Cooperation with relevant domestic and international institutions, bodies and organizations engaged in the field of quality assurance and implementation and monitoring of the Bologna process
- Participation in domestic and international projects in higher education

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- Preparation of analyses, reports and other material within the competence of the Centre
- Administrative and technical work in the field of quality control
- Creation and regular update of databases in different areas of quality assurance, in accordance with the Quality Standards prescribed by National Council for Higher Education
- Gathering and statistical analysis of quality assurance data relevant to monitoring, control and development of higher education, as defined by the University documents and regulations
- Ensuring that the activities of the Centre are available to the public
- Other tasks in the field of quality assurance, in accordance with the Law on Higher Education and by-laws, as well as the University documents and regulations.

<http://bg.ac.rs/en/members/centers/quality-assurance.php>

Centre for Career Development

In order to create a professional university service to support students and recent graduates in developing practical knowledge and skills, or continuing education upon graduation and to connect them to the business community, the Foundation of Crown Prince Alexander for Culture and Education in cooperation with the University of Belgrade and the University of Nottingham has initiated the establishment of the Centre for Career Development.

The Centre has been officially founded by the University of Belgrade on the 5th December 2006 as a member of the University of Belgrade and it has its door opened for students at the premises of the Rectorate of the University of Belgrade daily from 10 a.m. until 1 p.m. and from 2 p.m. until 4 p.m.

The major goal of the Centre is to create a connection between the employers and the recently graduated students, to develop the awareness among students about the modern-days requirements. Student need to develop practical skills and increase capabilities in order to be prepared for the rapidly changing labour market. Employers want more than Faculty diplomas. The Centre is here to assist students to develop skills and knowledge relevant for employment, to gain work experience during the studies, to learn about the business world and its rules, as well as to think about options in a constructive way, in order to be prepared for the next step, after graduation. The Centre promotes students and graduates of Belgrade University as future experts in different areas of business and promotes the University of Belgrade as a leading institution of higher education in the region.

Activities of the Centre:

- working on development of student's capabilities, knowledge and practical skills relevant for employment;
- providing information for students on various opportunities: additional education, scholarships in the country and abroad, vacancies;
- connecting students and employers through internship programmes and trainings in the leading companies and organizations in the country;
- organizing presentations of the companies, and of their business ethics and policy;
- providing counseling services for students with dilemmas about their career choice or positioning on the labour market upon graduation;
- other activities of student counselling regarding career development such as organizing seminars and workshops on job search techniques, writing good CVs and cover letters, preparation for job interview, etc ;
- coordinating work of the existing Career Centres at faculty level;

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- Following-up strategic goals in the area of employment in cooperation with the Centre for Strategic Management and Planning;
- Cooperating with other University Centres.

<http://bg.ac.rs/en/members/centers/career-development.php>

www.razvojkarijere.bg.ac.rs

The Centre for Students with Disabilities

The University Centre for Students with Disabilities was opened on 20 March 2008. The centre was the first such centre in the region and the University of Belgrade showed that it is one of the leaders in the field of improving the position of the disabled students in Serbia. The main goal of the Centre is to provide support to the disabled students so that they can have equal opportunities for a quality higher education, which refers to:

- The development and improvement of the conditions for studying for the students with disabilities;
- Providing support for reading, scanning and transforming the textbooks into audio and electronic format for students with disabilities;
- Providing support for the translation into the gesture language;
- Providing information for students with disabilities on the conditions for studying and ways of support at the faculties, helping them when choosing a future faculty, providing them information on the possibility of prospective employment upon the graduation;
- Organising seminars, public panels and media coverage in order to motivate students with disabilities to enroll in faculties, as well as to raise the public awareness in Serbia of issues regarding the students with disabilities;
- Cooperating with the relevant institutions so as to make the position of the disabled students better.

The University of Belgrade will continue to develop the Centre, together with all relevant institutions, with the aim to improve the quality of the Centre to the level of the similar world centres.

We are certain that this is one of the key steps for a significant improvement of the position of the disabled students and hope that other Serbian universities will focus on the same issue.

<http://bg.ac.rs/en/members/centers/students-with-disabilities.php>

Center for Strategic Management

The Center for Strategic Management and Strategic Planning (CESMUB) was founded in order to strengthen the integrative functions of the University, as well as the planning, organization and implementation of strategic activities of the University. Strengthening of the integrative function of the University of Belgrade is a need resulting from higher quality integration of the University into the European educational system on the one hand, and need for unification and standardization of the processes in higher education on the other.

Activities of CESMUB are directed to promotion of new forms of links among faculties within the University, as well as the University with its external environment. Actually, CESMUB is expected to become an important integrating factor in the operation and development of the University by activation of all, particularly expert resources available.

Strategic positioning of the University of Belgrade as the largest and oldest University in Serbia requires defining of its mission and vision, development directions, projection of its modern and



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effective organizational structure, as well as managerial system, which are the basic functions of CESMUB.

In its activities on strengthening the integration level of members of the University of Belgrade in the field of strategic planning and strategic management, CESMUB should define the scope of common processes and activities of all faculties in the region, and, concomitantly, take care of specific features of all members in promotion of creativity and inventiveness of the faculty management.

The following activities of CESMUB have been recognized as the major ones:

- Development and unification of strategic planning methodology at the University
- Improvement of organizational structure and its adjustment to the needs of modern university
- Elaboration of development studies
- Organization of advanced training programs in the fields of administration and administrative processes
- Development of uniform indicators of efficacy and effectiveness of University members.
- Organizational structure and scientific meetings within the terms of reference of the Center.

Implementation of the Bologna Declaration and accession to the unified European space makes it essential for CESMUB to elaborate this core activity, operationalize it, particularly in the field of control and overall management.

CESMUB relies on support of other institutions within the University of Belgrade and others external ones.

<http://bg.ac.rs/en/members/centers/strategic-management.php>

The Joint Japan-Serbia Center for the Promotion of Science and Technology

Within the Serbian-Japanese Centre for Scientific Simulations simulation science has been developed using two supercomputers SX-6i which were donated by Nippon Electric Corporation (NEC), Japan, and a great help of Professor Dr. Tetsui Sato, general manager of the “Earth Simulator Center“, Japan.

Only the University of Belgrade has supercomputer systems of such performances (CPU Peak Vector Performance 8 GFLOPS, MMU 2×8 GB) in the whole South-Eastern Europe.

Serbian-Japanese conference on computer simulation science started in 2000 and so far four conferences have been organised, consecutively here and in Japan.

<http://bg.ac.rs/en/members/centers/serbian-japanese.php>

Center for Technology Transfer

Center for technology transfer was founded by the decision of the University Council on October 26th 2010, with the purpose of identifying, protecting and commercializing the results of scientific, research and expert work and the protection of intellectual property of the University of Belgrade.

The primary goals and tasks of the Center are:

- Improving the possibilities for efficient and effective implementation of scientific and research results achieved at the University, with the goal of developing the economy and the society,
- Encouraging the transfer of knowledge between the University and the economy,
- Support for the placement of new technologies and innovations,
- Linking relevant subjects, establishing a network and collaboration with the aim of intensifying the technology transfer,

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- Developing knowledge and skill in the protection and use of patents and other forms of intellectual property in the process of technology transfer,
- Strengthening the awareness about intellectual property and the capacity for technology transfer at the University,
- Providing general information on intellectual property,
- Expertise and support in drafting feasibility studies in the fields of economy and technology, as well as the assessment of the value and total potential in the use of patents,
- Help in establishing new innovation centers, incubators and business and technology parks which are founded by the University and the faculties that are part of the University.

During the following year, the Serbian Intellectual Property Office (Zavod za intelektualnu svojinu Republike Srbije) will be providing significant financial and expert support for the work of the Center, on the basis of a contract signed on November 30th 2010. between the Intellectual Property Office and the University. The contract is part of the IPA national project "Support to the Education and Information Centre of the Serbian Intellectual Property Office" financed by the European Union. The project is directed by the Delegation of the European Union in the Republic of Serbia, and implemented by the European Patent Organization.

<http://bg.ac.rs/en/members/centers/technology-transfer.php>
www.ctt.bg.ac.rs

Center for E-learning and Distance Education

<http://bg.ac.rs/en/members/centers/e-learning.php>

Centre for EU Public Policies

The University Centre for EU Public Policies was established in 2014 in the process of capacity building of the university teachers to research and deliver training in the field of EU public policies. The establishment of the Centre was a response to the growing need for the better understanding and knowledge about EU institutions, processes and acquis.

The Centre is part of the regional network of centres for EU public policies established within the Tempus project "Development of Policy-Oriented Training Programs in the Context of EU Integrations" (2012-2015). Partner centres were also established at the University of Nis, University of Podgorica, University of Sarajevo and University of Tuzla.

In cooperation with partner universities from the Western Balkan region and the EU (University of Alicante, Polytechnic Institute of Leiria and Roehampton University), the Centre for EU Public Policies developed training projects in the fields of Social Policy, Environment Protection, Human Rights, Competition Law, and Freedom, Justice and Security. The primary targeted audience are civil servants, entrepreneurs and NGO activists.

<http://bg.ac.rs/en/members/centers/EU-policies.php>
<http://www.depocei.org/>

Sports Center

<http://bg.ac.rs/en/members/centers/sports.php>