



QUESTIONNAIRE ON ACADEMIC PROMOTION

(to be returned to University of Sarajevo as soon as possible, e-mail: senadak@pmf.unsa.ba)

1. Please list academic and/or scientific titles awarded/promoted by your Institution:

Academic staff at the University is staff which performs teaching, scientific, artistic, and research work. At the University of East Sarajevo awarded/promoted titles are teaching-research, teaching-artistic, and associated titles, meaning that there are no separate procedures and criteria for teaching and research.

Associate Titles: Teaching Assistant, Senior Assisting Teacher, Lector

Teaching Titles: Assistant Professor, Associated Professor, Full Professor

Teaching-Artistic and Associate Titles: Artistic Associate, Teaching Assistant, Senior Artistic Associate, Senior Assisting Teacher, Assistant Professor, Associate Professor, Full Professor

Honorary Titles: Honorary Doctor, Professor Emeritus, and Visiting Professor

2. Academic promotion is based on:

Teaching

(includes:

- activities related to teaching performance,
- leadership in learning and teaching,
- student-centred learning and teaching,
- research-enhanced learning and teaching,
- periods of teaching spent abroad or out of the home institution,
- student evaluation
- other (describe) :mentorships, participation in election committees)

Research

(Includes

- activities related to research performance,
- leadership in research,
- research mentoring and training (at master and/or PhD level),
- published scientific papers,
- research collaborations,
- membership of national/international research organization
- membership of editorial board of scientific journal
- conference/congress participation,
- invited talks,
- national / international awards for research activities
- other (describe) : _____)



_____ Community Engagement

(includes

_____ contributions to internal University, faculty and/or department communities (i.e. membership of committees, boards, bodies, leadership, proactive involvement to promote the sustainability and growth of the University),

_____ contributions to external community and professional organisations, government agencies, non-government organisations, public intellectual discussion and the general community,

_____ **X** other (describe) :contribution to the University development by establishing international cooperation with other Universities; contribution to the development of culture and art in academic and social community)

3. Please give us detailed description of criteria for academic promotion related to Teaching (you may send us docemnts which regulate this part – university rules, related articles from legislation, etc.)

Academic promotions are regulated according to the“ Law on Higher Education of Republic of Srpska“, Article 77 and Article 78, and the „Rule Book on Procedure and Conditions of Appointment of Academic Staff of the University of East Sarajevo“, Article 37, Article 38, Article 39. (Both documents available at: www.ues.rs.ba)

Criteria for academic promotion related to Teaching are as follows:

Associate Titles

Teaching Assistant: There is no regulated criteria related to teaching

Senior Assisting Teacher: There is no regulated criteria related to teaching

Lector: There is no regulated criteria related to teaching

Teaching Titles

Assistant Professor: Has the teaching skills

Associated Professor: Has at least one election period spent teaching as Assistant Professor; was the member of commission for master's or doctoral thesis, or was the mentor for second cycle candidate.

Full Professor: Has at least one election period spent teaching as Associated Professor; successfully realized the mentorship for second, or third cycle candidate.

Teaching-Artistic and Associate Titles

Artistic Associate: There is no regulated criteria related to teaching.

Teaching Assistant: There is no regulated criteria related to teaching.

Senior Artistic Associate: There is no regulated criteria related to teaching.

Senior Assisting Teacher: There is no regulated criteria related to teaching.

Assistant Professor: Has demonstrated teaching skills.

Associate Professor: Has at least one election period spent teaching as Assistant Professor; has demonstrated teaching skills.



Full Professor: Has at least one election period spent teaching as Associated Professor; has demonstrated teaching skills.

4. Please give us detailed description of criteria for academic promotion related to Research (you may send us documents which regulate this part – university rules, related articles from legislation, etc.)

Academic promotions are regulated according to the “ Law on Higher Education of Republic of Srpska“, Article 77 and Article 78, and the „Rule Book on Procedure and Conditions of Appointment of Academic Staff of the University of East Sarajevo“, Article 37, Article 38, Article 39. (Both documents available at: www.ues.rs.ba)

Criteria for academic promotion related to Research are as follows:

Associate Titles

Teaching Assistant: There is no regulated criteria related to research.

Senior Assisting Teacher: There is no regulated criteria related to research.

Lector: There is no regulated criteria related to research.

Teaching Titles

Assistant Professor: Has at least 3 scientific papers from the field to which is elected, which are published in scientific papers and booklets with review;

Associated Professor: Has at least 5 scientific papers from the field to which is elected, which are published in scientific papers and booklets with review, after the election to Assistant Professor title; has a published book (scientific book, monography, or University textbook), or patent, i.e. original method in the respectful field acknowledged as protected intellectual property, after the election to Assistant Professor title.

Full Professor: Has at least 8 scientific papers from the field to which is elected, which are published in scientific papers and booklets with review, after the election to Associated Professor title; has at least 2 published book (scientific book, monography, or University textbook) after the election to Associated Professor title.

Teaching-Artistic and Associate Titles

Artistic Associate: There is no regulated criteria related to research.

Teaching Assistant: There is no regulated criteria related to research.

Senior Artistic Associate: There is no regulated criteria related to research.

Senior Assisting Teacher: There is no regulated criteria related to research.

Assistant Professor: There is no regulated criteria related to research.

Associate Professor: There is no regulated criteria related to research.

Full Professor: There is no regulated criteria related to research



5. Please give us detailed description of criteria for academic promotion related to Community Engagement (you may send us documents which regulate this part – university rules, related articles from legislation, etc.)¹

Academic promotions are regulated according to the “ Law on Higher Education of Republic of Srpska“, Article 77 and Article 78, and the „Rule Book on Procedure and Conditions of Appointment of Academic Staff of the University of East Sarajevo“, Article 37, Article 38, Article 39. (Both documents available at: www.ues.rs.ba)

Criteria for academic promotion related to Community Engagement are as follows:

Associate Titles

Teaching Assistant: There is no regulated criteria related to community engagement.

Senior Assisting Teacher: There is no regulated criteria related to community engagement.

Lector: There is no regulated criteria related to community engagement.

Teaching Titles

Assistant Professor: There is no regulated criteria related to community engagement.

Associated Professor: There is no regulated criteria related to community engagement.

Full Professor: Has successfully realized international cooperation with other universities and relevant institutions from the field of higher education.

Teaching-Artistic and Associate Titles

Artistic Associate: There is no regulated criteria related to community engagement.

Teaching Assistant: There is no regulated criteria related to community engagement.

Senior Artistic Associate: There is no regulated criteria related to community engagement.

Senior Assisting Teacher: First study cycle with at least 240 ECTS and lower average grade of 8,0 or 3,5 and publicly presented forms of artistic work.

Assistant Professor: Publicly presented forms of artistic work.

Associate Professor: A larger number of publicly presented forms of artistic work which presents individual contribution to the development of art; recognitions for successful impact in respectful artistic field

Full Professor: Publicly presented extraordinary artistic work which significantly contributed to the development of culture and art in academic and social community; recognitions for successful impact in respectful field; gave a significant contribution to the improvement of teaching and artistic staff.

¹This criteria is defined only for Full Profesor title, and titles in the field of art