



ERASMUS+ PROJECT

**Re@WBC**

Enhancement of HE research potential  
contributing to further growth of the WB region



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**Annex B to QC Manual - Word document template**

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Enhancement of HE Research Potential Contributing to Further Growth of the WB Region  
Re@WBC**

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Title of Deliverable:	3.2. Creating and updating of databases and web sites for better transparency and information flow
Institution:	University of Vlora "Ismael Qemali"
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Abstract	The following is a report on the completion of activity 3.2 and its deliverables.

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## REPORT ON 3.2. CREATING AND UPDATING OF DATABASES AND WEB SITES FOR BETTER TRANSPARENCY AND INFORMATION FLOW

This activity concerned the creation of email databases of all researchers at all WBP universities and of webpages on the universities' websites that offer opportunity links (job vacancies, mobility programmes, project calls etc.). This would contribute to having a more open and easier access of researchers to all the relevant information, and to regularly keeping them posted and on time.

As regards the above, UV has taken these steps:

1. It has improved its internal system of information by making email addresses with the 'univlora.edu.al' domain fully functional. Staff has been encouraged to use the official email addresses for internal and external communication. So, UV already runs an email database (@univlora.edu.al) that is managed by the rector's office. Important announcements usually work in a top-down manner, that is, deans, heads of departments, department's contact persons, faculty's secretaries get informed first and then forward the announcements to their staff.
2. As to the website, all announcements have a dedicated space on the website under heading "Njoftime", <https://univlora.edu.al/>. Job announcements, documentation needed for the application, selection criteria are made transparent on the university's website. The announcements are regularly updated. Project calls and mobility programmes are mainly advertised under the Projects' and International Relations Office heading but are also featured on the main page.
3. To make information flow easier and real-time, an application 'IOS Univlora' has been introduced which alerts all announcements posted on the website as soon as they are published. This can be made easily available on the mobile phone and computer and notifies the user promptly.

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