



ERASMUS+ PROJECT

Re@WBC

Enhancement of HE research potential
contributing to further growth of the WB region



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Erasmus + Project No 561586-EPP-1-2015-1-RS-EPPKA2-CBHE-JP Enhancement of HE Research Potential Contributing to Further Growth of the WB Region (Re@WBC)



WORKPACKAGE 4. QUALITY

Ref. No. and Title of Workpackage	4.3-4.4 Re@WBC reporting
Title of Deliverable:	Re@WBC reporting form
Institution:	University of Montenegro
Author/s of the deliverable	Olivera Popovic, Dragana Cvetkovic Ilic
Dissemination Level	Internal

Dear Partners,

Please use this form for the annual report on the progress of WPs within your institutions, as well as for your internal quality assurance procedures.

With best regards,

Re@WBC Project's Steering Committee

¹The European Commission support for the production of this publication does not constitute an endorsement of the contents which reflects the views only of the authors, and the Commission cannot be held responsible for any use which may be made of the information contained therein.



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INSTITUTION	
WP1. Preparation for the HR research management reform	
1.1. Research potential at WBC universities mapped	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	

INSTITUTION	
WP1. Preparation for the HR research management reform	
1.2. Review of HR strategies at EU partners	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	



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INSTITUTION	
WP1. Preparation for the HR research management reform	
1.3. Comparative analysis	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	

INSTITUTION	
WP1. Preparation for the HR research management reform	
1.4. Action plans for HE management reform	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	



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INSTITUTION	
WP1. Preparation for the HR research management reform	
1.5. HR offices and centers equipped	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	



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INSTITUTION	
WP2. Excellent university for the researchers	
2.1. University centers and HR offices reinforced	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	

INSTITUTION	
WP2. Excellent university for the researchers	
2.2 Administrative staff competences improved	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	



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INSTITUTION	
WP2. Excellent university for the researchers	
2.3. University managements educated on the C&C implementation	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	

INSTITUTION	
WP2. Excellent university for the researchers	
2.4 HRS4R strategy created and adopted at partner universities	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	



INSTITUTION	University of Kragujevac
WP2. Excellent university for the researchers	
2.5. Training trainers	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	

INSTITUTION	
WP2. Excellent university for the researchers	
2.6. Promotion procedures improved	
Start date	17.09.2018.
End date	01.10.2018.
Description of the activity carried out	Final report on the promotion procedure at University of Kragujevac is written. It consists of recapitulation of the Rulebook on the Procedure and Conditions for the Election of Academic Staff at the University of Kragujevac taking into account it was changed three times during Re@WBC project implementation.
Specific and measurable indicators of achievement	Report written
Planned results	



INSTITUTION	University of Kragujevac
WP2. Excellent university for the researchers	
2.7. Plagiarism monitoring tools implemented	
Start date	01.09.2018.
End date	01.10.2018.
Description of the activity carried out	<p>Rulebook on the procedure of checking plagiarism at University of Kragujevac is written and implemented into administration procedure for PhD dissertation plagiarism checking. All finished PhD dissertation has to be checked on plagiarism before it enters into final procedure of accepting dissertation.</p> <p>Decision about the number of iThenticate licenses distribution per Faculty within University of Kragujevac is written and signed by the Rector of University of Kragujevac</p>
Specific and measurable indicators of achievement	<p>Rulebook on the procedure of checking plagiarism at University of Kragujevac written and implemented</p> <p>Decision is written and signed by the Rector.</p>
Planned results	

INSTITUTION	
WP2. Excellent university for the researchers	
2.8. Ethical committee procedures improved	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	



INSTITUTION	University of Kragujevac
WP2. Excellent university for the researchers	
2.9. Cooperation with scientific diaspora established	
Start date	01.10.2018.
End date	15.10.2018.
Description of the activity carried out	Final report on the on the Activity 2.9 Cooperation with scientific diaspora established is written in terms of establishing Alumni Club of University of Kragujevac and adopting the Decision on the Establishment.
Specific and measurable indicators of achievement	Report is written.
Planned results	



INSTITUTION	University of Kragujevac
WP3. Excellent researchers for the community	
3.1. Researchers trained on C&C and HRS4R	
Start date	16.11.2017.
End date	16.11.2017.
Description of the activity carried out	On 16th November 2017, University of Kragujevac organized training seminar within activity 3.1 - Training of WBC researchers concerning the role and significance of C&C and HRS4R. Training was prepared and conducted by prof. Ivan Macuzic from Faculty of Engineering, University of Kragujevac. The topic was "Standards and principles of the European union in connection with the career development of researchers and their implementation at the University of Kragujevac". Training seminar was organized for PhD students from Faculty of Science, Kragujevac.
Specific and measurable indicators of achievement	14 Researchers trained
Planned results	

INSTITUTION	University of Kragujevac
WP3. Excellent researchers for the community	
3.1. Researchers trained on C&C and HRS4R	
Start date	30.05.2018.
End date	10.10.2018.
Description of the activity carried out	On 30 th May 2018, University of Kragujevac organized training seminar within activity 3.1 - Training of WBC researchers concerning the role and significance of C&C and HRS4R. Training was prepared and conducted by prof. dr Ivan Macuzic from Faculty of Engineering, University of Kragujevac. The topic was "Standards and principles of the European union in connection with the career development of researchers and their implementation at the University of Kragujevac". The core of the training was introduction with principles of "The European Charter for Researchers" and "The Code of Conduct for Recruitment of Researchers". The event was held at Faculty of Arts and Philology, University of Kragujevac On 10 th October 2018 University of Kragujevac organized training



	<p>seminar at Faculty of Engineering within activity 3.1: Training of WBC researchers concerning the role and significance of C&C and HRS4R.</p> <p>The training seminar was prepared and presented by associate professor dr Ivan Macuzic. He introduced the concept of the HRS4R and why is it very important for students, researchers, professors and University of Kragujevac.</p>
Specific and measurable indicators of achievement	63 Researchers trained
Planned results	

INSTITUTION	
WP3. Excellent researchers for the community	
3.2. Webpages offer opportunity links	
Start date	01.09.2018.
End date	10.09.2018.
Description of the activity carried out	Report gives overview of the services and support to attract research to come to University of Kragujevac. It gives list of the web pages where all relevant and important information about studying at University of Kragujevac could be found.
Specific and measurable indicators of achievement	Final report on the activity 3.2 Webpages offer opportunity links
Planned results	



INSTITUTION	University of Kragujevac
WP3. Excellent researchers for the community	
3.3. Young researchers trained on research methodology	
Start date	17.11.2017.
End date	21.11.2017.
Description of the activity carried out	<p>On 17th and 21st November 2017, University of Kragujevac organized two-day training seminar within activity activity 3.3: Young researchers trained on research methodology. Training was prepared and conducted by two staff members from from Faculty of Science, University of Kragujevac, dr Ivana Radojevic and dr Aleksandar Ostojic. Topics covered:</p> <ul style="list-style-type: none"> -introduction to the largest journals' database (www.kobson.nb.rs), -methodology for writing scientific paper and how to publish it in international journals and -overall information for writing PhD thesis was given <p>On 19th November 2017, University of Kragujevac organized training seminar within activity 3.3:Research methodology training of WBC young researchers. Training was prepared and conducted by prof. dr Nebojsa Zdravkovic from Faculty of Medical Sciences, University of Kragujevac. The topic was about research methodology and how to use it in appropriate manner. The focus was on correct approach to the research problems. Training seminar was organized for PhD students from Faculty of Medical Sciences, Kragujevac.</p>
Specific and measurable indicators of achievement	49 Researchers trained in total
Planned results	

INSTITUTION	University of Kragujevac
WP3. Excellent researchers for the community	
3.3. Young researchers trained on research methodology	
Start date	15.12.2017.
End date	12.05.2018.



<p>Description of the activity carried out</p>	<p>Training within activity 3.3: Research methodology training of WBC young researchers. In this period, 4 training seminars were organized at Faculty of Medical Sciences and Faculty of Engineering. Various topics were covered such as:</p> <ul style="list-style-type: none"> - research methodology, how to conduct data/results and how to analyse, process and use it. The focus was on correct approach to the research problems, performed by dr Miladin Stefanovic, full professor - IT/statistical methods and how to use it in appropriate manner, performed by dr Nebojsa Zdravkovic, full professor from Faculty of Medical Sciences - “English Language for Academic Writing and Communication” – basic and advanced level” with 10 different presentations, performed by dr Branka Milenkovic, dr Dejan Karavesovic and dr Biljana Vlaskovic Ilic from Faculty of Philology and Arts
<p>Specific and measurable indicators of achievement</p>	<p>82 Researchers trained in total</p>
<p>Planned results</p>	

<p>INSTITUTION</p>	
<p>WP3. Excellent researchers for the community</p>	
<p>3.4. Young researchers trained in various skills</p>	
<p>Start date</p>	
<p>End date</p>	
<p>Description of the activity carried out</p>	
<p>Specific and measurable indicators of achievement</p>	



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Planned results



INSTITUTION	
WP3. Excellent researchers for the community	
3.5. Training on teaching methodology	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	

INSTITUTION	
WP3. Excellent researchers for the community	
3.6. Pilot Mentoring system introduced	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	



INSTITUTION	
WP3. Excellent researchers for the community	
3.7. Measures for enhancement of multidisciplinary in research	
Start date	10.04.2018.
End date	30.04.2018.
Description of the activity carried out	<p>In this period, two trainings entitled “Engineering and multidisciplinary research challenges” and “Brainstroming research ideas” was held at Faculty of Engineering, University of Kragujevac. This training had three parts as follows:</p> <p>1st - “Novel researches in nanotechnology and nanomaterials” performed by dr Fatima Zivic, assistant professor Faculty of Engineering</p> <p>2nd - “Engineering research of the human brain and behavior – neuro engineering and neuro ergonomy” performed by dr Ivan Gligorijevic and dr Pavle Mijovic from startup company MBrainTrain d.o.o. Belgrade</p> <p>3rd – Contest opening “My very first R&D project”, for students from Faculty of Engineering, University of Kragujevac, introduced by prof. dr Ivan Macuzic.</p> <p>The main idea of the workshop was raising awareness about importance of the multidisciplinary in research and brainstorming with students interested in this activity. Through this workshop, a few ideas were recognized as bright and has potential for its developing and implementation. The conclusion from brainstorm discussion between participants was to accept ideas related to the improvement of the overall organization of the Faculty of Engineering. After preliminary stage, 5 ideas proposed were submitted to the commission. Two ideas were singled out as primary targets for brainstorm session. At this workshop, commission discussed with students through brainstorming how to improve and implement it at Faculty of Engineering. Both ideas will be presented to the Faculty management, trying to get support for next phases, designing and implementation.</p> <p>The workshop moderators were professors from Faculty of Engineering: dr Petar Todorovic, full professor (chairman), dr Ivan Macuzic, associate professor and dr Marko Djapan, assistant professor</p>
Specific and measurable indicators of achievement	52 participants



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Planned results	
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INSTITUTION	University of Kragujevac
WP3. Excellent researchers for the community	
3.8 Guide book published	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	



INSTITUTION	
WP4. Quality at Re@WBC	
4.1. Quality Assurance Committee (QAC) established	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	

INSTITUTION	
WP4. Quality at Re@WBC	
4.2. Project quality procedures developed	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	



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INSTITUTION	University of Kragujevac
WP4. Quality at Re@WBC	
4.3. WP reports	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	

INSTITUTION	
WP4. Quality at Re@WBC	
4.4. Annual QA reports	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	



INSTITUTION	
WP4. Quality at Re@WBC	
4.5. Reports analysis	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	

INSTITUTION	
WP4. Quality at Re@WBC	
4.6. External monitoring	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	



INSTITUTION	
WP5. Dissemination and exploitation at Re@WBC	
5.1. Project web-site created and regularly updated	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	

INSTITUTION	
WP5. Dissemination and exploitation at Re@WBC	
5.2. Promotional material distributed	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	



INSTITUTION	University of Kragujevac
WP5. Dissemination and exploitation at Re@WBC	
5.3. Project results disseminated	
Start date	25.09.2018.
End date	25.09.2018.
Description of the activity carried out	dr Ivan Macuzic, associate professor from Faculty of Engineering University of Kragujevac has taken opportunity to disseminate Re@WBC project's results and achievement of Human Resources Excellence in Research. This dissemination activity was conceived as inter project coaching at the final conference of the ERASMUS + project "Waste management curricula development in partnership with public and private sector – WamPPP".
Specific and measurable indicators of achievement	Dissemination of the results
Planned results	

INSTITUTION	University of Kragujevac
WP5. Dissemination and exploitation at Re@WBC	
5.3. Project results disseminated	
Start date	14.12.2018.
End date	14.12.2018.
Description of the activity carried out	Dr Blaza Stojanovic, associate professor, vice-dean for education gave 5 book copies to the very best students on the five different study programs at the annual diploma award ceremony. In this way, the book will be initial spark to show students all positive things of the research. In addition, a short introduction was given about the content of the book.
Specific and measurable indicators of achievement	Dissemination of the results
Planned results	



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INSTITUTION	
WP5. Dissemination and exploitation at Re@WBC	
5.4. The label "HR Excellence in Research" obtained by a number of WB partner universities	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	



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INSTITUTION	
WP5. Dissemination and exploitation at Re@WBC	
5.5. Establishment of awards for young researchers	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	

INSTITUTION	
WP5. Dissemination and exploitation at Re@WBC	
5.6. Mentoring system adopted	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	



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INSTITUTION	
WP5. Dissemination and exploitation at Re@WBC	
5.7. Strategy on continual training of researchers adopted	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	



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INSTITUTION	University of Kragujevac
WP6. Management at Re@WBC	
6.1. Kick-off and coordinating meetings realised	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	

INSTITUTION	
WP6. Management at Re@WBC	
6.2. Procedures for project management	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	



INSTITUTION	
WP6. Management at Re@WBC	
6.3. PA signed	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	

INSTITUTION	
WP6. Management at Re@WBC	
6.4. Software platform for project management	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	



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INSTITUTION	
WP6. Management at Re@WBC	
6.5. Day-to-day coordination	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	

INSTITUTION	
WP6. Management at Re@WBC	
6.6. Financial management	
Start date	
End date	
Description of the activity carried out	
Specific and measurable indicators of achievement	
Planned results	



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INTERNAL QUALITY ASSURANCE PROCEDURES	
REPORT PREPARED BY	
DATE	