



ERASMUS+ PROJECT

Re@WBC

Enhancement of HE research potential
contributing to further growth of the WB region



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Erasmus + Project No 561586-EPP-1-2015-1-RS-EPPKA2-CBHE-JP Enhancement of HE Research Potential Contributing to Further Growth of the WB Region (Re@WBC)

	<h3>WORKPACKAGE 4. QUALITY</h3>
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Ref. No. and Title of Workpackage	4.3-4.4 Re@WBC reporting
Title of Deliverable:	Re@WBC reporting form
Institution:	University of Montenegro
Author/s of the deliverable	Prof. dr Irena Orovic, Ana Dragutinovic
Dissemination Level	Internal

Dear Partners,

Please use this form for the annual report on the progress of WPs within your institutions, as well as for your internal quality assurance procedures.

With best regards,

Re@WBC Project's Steering Committee

¹The European Commission support for the production of this publication does not constitute an endorsement of the contents which reflects the views only of the authors, and the Commission cannot be held responsible for any use which may be made of the information contained therein.



INSTITUTION	University of Kragujevac
WP1. Preparation for the HR research management reform	
1.4. Action plans for HE management reform	
Start date	February 2018
End date	March 2019
Description of the activity carried out	<p>On February 27 2018 the Senate of the University of Montenegro made a DECISION to give consent to the initiation of the procedure for development of Human Resource Strategy for Researchers in line with the European Charter for Researchers and the Code of Conduct for the Recruitment of Researchers, based on the adopted Information on European Charter and Code.</p> <p>Action plan for implementation of the strategy of human resources for researchers was developed and it will be an integral part of the Research Strategy. All of the 40 principles of the Charter & Code were examined in detail and the weaknesses and gaps were identified. The plan includes measures and activities that should be undertaken to improve the current situation.</p>
Specific and measurable indicators of achievement	<p>Senate Decision to give consent to the initiation of the procedure for development of HRS4S in line with the C&C</p> <p>Gap Analysis</p> <p>Action plan</p>
Planned results	<p>Senate of the University will adopt the proposal of the Action plan at its session on April 2 2019</p> <p>Submission of the application for obtaining the logo HR Excellence in Research</p>

INSTITUTION	UNIVERSITY OF MONTENEGRO
WP2. Excellent university for the researchers	
2.7. Plagiarism monitoring tools implementing	
Start date	February 2018
End date	January 2019
Description of the activity carried out	<p><u>Regulation for the use of the software for plagiarisam detection-University of Montenegro</u> was adopted by the Senate of the University of Montenegro at the session held on <u>12 April 2018</u>. The Decision regulates the use of the Itheniticate Plagiarism Detection software, defines evaluation of applied procedures to the scope and categories of publications/documents that are the subject of control, and the persons this Decision applies to.</p>



Specific and measurable indicators of achievement	- the number of master's, doctoral papers and academic articles subjected to control
Planned results	

INSTITUTION	UNIVERSITY OF MONTENEGRO
WP3. Excellent researchers for the community	
2.8 Ethical committee procedures improved	
Start date	February 2018
End date	January 2019
Description of the activity carried out	<p>In the domain of development and cherishing of quality culture, development of ethical principles in the academic community, in addition to the Code of Ethics and reorganized Court of Honour, a Working Group (Decision no. has been established that will work on the preparation of documents for the needs of certification of the University of Montenegro in the field of Academic Integrity to be submitted to IRFPA (International Institute for Research and Action on Academic and Plagiarism).</p> <p>In the first seven months of 2018, several training courses were organized at the University of Montenegro, in the area of plagiarism prevention and ethical standards at HEIs, training in cases of non-academic behaviour of students, training in strengthening academic integrity, the role of QA in strengthening academic integrity. In addition to the professors and students, the training was attended by the top management of the University of Montenegro, including members of the Governing Board of the University of Montenegro, members of the Professional Council, the Court of Honor and the Scientific Committee. Additional training for Student Parliament and the Court of Honour is planned. On-line courses concerning academic integrity will be prepared by internal staff and external experts with the support of the Council of Europe. On completion of the course, each participant will receive a certificate on successful completion.</p> <p>The Working Group developed Academic Integrity Strategy for the University of Montenegro that was adopted in January 2019.</p>
Specific and measurable indicators of achievement	Training conducted; documents prepared for the needs of certification of the University of Montenegro in the field of Academic Integrity to be submitted to IRFPA (International Institute for Research and Action on Academic and Plagiarism, Academic Integrity Strategy adopted



Planned results	Amendments will be made to the Code of Ethics for Researchers at the University of Montenegro in line with the Law on Academic Integrity to be adopted by the Parliament of Montenegro.
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INSTITUTION	University of Montenegro
WP1. Preparation for the HR research management reform	
2.9. Cooperation with scientific diaspora established	
Start date	February 2018
End date	March 2019
Description of the activity carried out	Rulebook on Collaboration with Scientific Diaspora was adopted on December 25 2018 by the University of Montenegro Senate.
Specific and measurable indicators of achievement	Rulebook on Collaboration with Scientific Diaspora adopted
Planned results	It is planned to form an Advisory Board, whose members will be mostly the people from the diaspora. The role of the Board will be, inter alia, to promote UoM to the wider scientific community. This will lead to UoM formal linkage with other relevant institutions and eminent professionals from abroad

INSTITUTION	UNIVERSITY OF MONTENEGRO
WP3. Excellent researchers for the community	
3.1. Training of WBC researchers concerning the role and significance of C&C and HRS4R	
Start date	
End date	
Description of the activity carried out	



Specific and measurable indicators of achievement	
Planned results	Seminar dedicated to Charter and Code and Human Resources Strategy for Researchers (HRS4R) is planned to be held at the beginning of April at the University of Montenegro. The seminar is aimed at familiarizing the researchers with the role and significance of C&C and HRS4R.

INSTITUTION	UNIVERSITY OF MONTENEGRO
WP3. Excellent researchers for the community	
3.3. Research methodology training of WBC young researchers	
Start date	February 2018
End date	March 2019
Description of the activity carried out	<p>Trainings on research methodology were held at various units of the University of Montenegro in the period February 2018 - March 2019. The topics covered were the following: research paper methodology, writing and submitting a scientific paper, illustration of scientific results by using tables and figures, literature and citations, selection of a scientific journal and ethics.</p> <p>The seminars were attended by 129 participants.</p>
Specific and measurable indicators of achievement	The questionnaire filled in Lists of participants
Planned results	Young researchers trained by local lecturers – experts on research methodology, preparation and publishing of research results/papers, and utilization of on-line sources for research.

INSTITUTION	UNIVERSITY OF MONTENEGRO
WP3. Excellent researchers for the community	
3.5 Teaching methodology training for young researchers	
Start date	February 2018
End date	March 2019



Description of the activity carried out	<p>Trainings on teaching methodology were held at various units of the University of Montenegro in the period February 2018 - March 2019. The topics covered were the following: conceptions of teaching, teaching paradigm, stages of the teaching process, curriculum design and type, curriculum elements, defining of LOs, learning strategies, teaching techniques, work in small or large groups, evaluation of teaching, and students evaluation and assessment.</p> <p>The seminars were attended by 152 participants.</p>
Specific and measurable indicators of achievement	The questionnaire filled in Lists of participants
Planned results	Young researchers trained by local lecturers – experts on teaching methodology.

INSTITUTION	UNIVERSITY OF MONTENEGRO
WP3. Excellent researchers for the community	
3.6 Pilot Mentoring system introduced	
Start date	February 2018
End date	March 2019
Description of the activity carried out	Decision on appointment of advisors for newly promoted academic and scientific staff of the University of Montenegro was made on February 05 2019.
Specific and measurable indicators of achievement	The questionnaire filled in Lists of participants
Planned results	Young researchers trained by local lecturers – experts on research methodology, preparation and publishing of research results/papers, and utilization of on-line sources for research.

INSTITUTION	UNIVERSITY OF MONTENEGRO
WP3. Excellent researchers for the community	
3.6 Measures for Enhancement of Multidisciplinarity in Research	
Start date	February 2018



End date	March 2019
Description of the activity carried out	The major achievement at the University of Montenegro is the establishment of the new research Institute – Centre of Excellence for Research and Innovation, which is envisaged as a <u>multidisciplinary research centre. The multidisciplinary of the centre is emphasized in its mission, its activities and the job systematization of the Centre</u>
Specific and measurable indicators of achievement	Decision on the Establishment of the Centre of Excellence for Research and Innovation Report on Justifiability of Establishment of the Centre of Excellence for Innovation and Research Analysis of the Justifiability of Establishment of the Centre of Excellence for Research and Innovation Act on job descriptions of the Centre
Planned results	Establishment of the Centre of Excellence for Research and Innovation at the University of Montenegro is aimed at increasing the productivity of research teams, opening of new positions, stimulation of collaboration with international research institutions, stimulation of collaboration with economic sector in the segment of market-oriented research, <u>stimulation of interdisciplinarity in research.</u>

INSTITUTION	UNIVERSITY OF MONTENEGRO
WP5. Dissemination and exploitation at Re@WBC	
5.1. Project web-site created and regularly updated	
Start date	February 2018
End date	March 2019
Description of the activity carried out	The University of Montenegro sends information on activities for the project web-site. All the information on the seminars and workshops held is posted on the University of Montenegro web-site. The academic community is familiarized with the project activities at several meetings of working bodies of the university
Specific and measurable indicators of achievement	Reports, news and activities published on web-site
Planned results	



INSTITUTION	UNIVERSITY OF MONTENEGRO
WP5. Dissemination and exploitation at Re@WBC	
5.3. Project results disseminated	
Start date	
End date	
Description of the activity carried out	Information about the project is available at the Web site of the University of Montenegro, particularly on the website of the International Relations Office and Career Development Centre. Social Medias are used as well to disseminate the information about the Re@WBC project.
Specific and measurable indicators of achievement	Information posted on the web-site
Planned results	The project results will be disseminated using the usual information channels of the University of Montenegro, especially with regard to submitting the application for obtaining the label "Excellence in Research". There are plans to have press releases on this activity.

INSTITUTION	UNIVERSITY OF MONTENEGRO
WP5. Dissemination and exploitation at Re@WBC	
5.4. The label "HR Excellence in Research" obtained by a number of WB partner universities	
Start date	February 2018
End date	March 2019
Description of the activity carried out	Preparation activities have been conducted for defining the concept of filling in and submitting the application for the label "HR Excellence in Research". Gap Analysis and the Action Plan have been developed.
Specific and measurable indicators of achievement	
Planned results	The Action Plan will be adopted by the University Senate at the session to be held on April 2 2019. The application for the label "HR Excellence in Research" will be submitted in April 2019



INSTITUTION	UNIVERSITY OF MONTENEGRO
WP6. Management at Re@WBC	
6.1. Kick-off and coordinating meetings realised	
Start date	
End date	
Description of the activity carried out	A coordination meeting was held with the representatives of the coordinating institution on February 21-22 in the premises of the University of Montenegro to discuss the state of the affairs and the planned activities to be implemented by the end of project lifetime.
Specific and measurable indicators of achievement	Participant lists, photographs.
Planned results	

INSTITUTION	UNIVERSITY OF MONTENEGRO
WP6. Management at Re@WBC	
6.4. Software platform for project management	
Start date	
End date	
Description of the activity carried out	Regularly updated with required documentation from University of Montenegro.
Specific and measurable indicators of achievement	Reports submitted
Planned results	

INSTITUTION	UNIVERSITY OF MONTENEGRO
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WP6. Management at Re@WBC	
6.5. Day-to-day coordination	
Start date	
End date	
Description of the activity carried out	Carried regularly by Coordinator and Team members.
Specific and measurable indicators of achievement	Timesheets and joint declarations filled in.
Planned results	

INSTITUTION	UNIVERSITY OF MONTENEGRO
WP6. Management at Re@WBC	
6.6. Financial management	
Start date	
End date	
Description of the activity carried out	Finance reports regularly produced by University of Montenegro project financial officer.
Specific and measurable indicators of achievement	Reports produced
Planned results	Conduct financial reporting procedures according to the planned dynamics with the required supporting documents.

INTERNAL QUALITY ASSURANCE PROCEDURES	UNIVERSITY OF MONTENEGRO
REPORT PREPARED BY	Irena Orovic, Ana Dragutinovic
DATE	March 2019